



Present: Katie Blood (HT), Tony Firmin, Nikki Harper, Dan MacIntyre, Fr Ben Eadon, Catherine Wilson, Fr Philip Kennedy

In attendance: Tom Way (Clerk), Fiona Keeling (Deputy HT)

Apologies: Francesca Urquhart, Jane Gray, Ian Beggs

Absent: Stephen Berry (Chair)

Quorum: 7 out of 11 governors were present. The meeting was quorate (at least 50% attending).

Questions from the governors to the HT and DHT are highlighted in **bold**.

1. Welcome / apologies for absence and declarations of interest

[The FGB meeting was held online via Microsoft Teams]

Governors accepted the apologies for absence from FU, JG, IB and noted that the Chair was absent. DM agreed to Chair this meeting (*see item 3 below*), and an informal discussion was had around governor roles.

2. Minutes of FGB meeting held on 09.12.20 accuracy / matters arising

The GB agreed that the minutes were an accurate representation of the meeting.

The following actions have been met:

[All actions ongoing, see list below]

Matters arising, not otherwise on the agenda:

n/a

ACTIONS

2.1 HT to look into the possibility of setting up a school noticeboard – ***ongoing (action to be resumed after the mural has been completed)***

2.2 HT to look into the requirements for the Accounts governor role and to pursue this further after Easter



2.3 NH and DM to book onto Finance training on BEEM – **ongoing (Clerk to check this with governor support)**

2.4 Governors to send ID photos to the Clerk to compile and pass on to Amy Charlton for badges – **ongoing (Clerk to send a reminder email to governors)**

2.5 Governors to email their new declaration of interest forms to the Clerk (**Clerk to send a reminder email to governors**)

2.6 Governors to suggest times/dates for monitoring visits and the HT to provide a list of potential governor visit dates for the Summer term – **discuss at next meeting**

3. Elections/Appointments

a) Election of Vice Chair

The HT advised that a more formal review of the structure of the governing body will take place at the Summer term meeting in July, and governors agreed that the Vice Chair election here would be for a temporary version of this role until the end of the Summer term.

DM self-nominated for the role and the HT seconded this.

All governors agreed to DM as temporary Vice Chair.

b) Reappointment of FU

The Clerk advised that FU's term as governor had expired but that they are happy to carry on in the role until the end of this academic year, and that the FGB needs to approve their reappointment.

All governors agreed to FU's reappointment as governor.

4. Headteacher's 'School at a Glance' Report, Progress on the SIP, Home-learning report

The HT confirmed that they had circulated the School at a Glance report to governors in advance of the meeting and provided a brief clarification of acronyms and terminology within the report for governors. The HT advised that recently it has been a case of maintaining current standards whilst during lockdown. The HT also advised that progress on the SIP has not been as much as usual for this time of year which is to be expected in the current circumstances, but that pupil numbers are currently good and they are hopeful that these could climb in September.

How have pupil arrivals and departures been during lockdown?



The HT advised that in September 13 pupils had left and that 4 or 5 of these were due to a switch to permanent home schooling during the first lockdown and that the rest were mostly due to moving house/country.

The HT confirmed that all statutory assessments have been cancelled for this year but the school will still track data. The HT also advised that there has been lots of positive feedback about the See Saw teaching app from parents and pupils alike and that staff have grown into this enormously and adapted to it well.

The HT thanked governors for contributing to vouchers and bringing in treats for the staff and advised that this was very much appreciated.

The DHT provided a presentation of the online learning platform to governors via screen-share and gave a summary of the following points:

- Work can be uploaded here by pupils and teachers and they can communicate/provide feedback on this immediately.
- Helen Banks took the lead on setting this up in the initial stages.
- Over 80% of pupils had logged in to the app in the first 24 hours of the current lockdown.
- Pupils have had a regular routine constructed for them on the app with a daily plan.
- There are various ways for pupils to respond to the work tasks and to facilitate their engagement with learning.
- The DHT has kept a register of pupils' engagement with the app divided between full engagement, partial and none. If a pupil has had no engagement with the app then the HT/DHT contacts the parents to find out the issues/reasons behind this and to explore options to help with this where possible (reasons may range from issues with technology to extenuating personal circumstances).
- By the end of February 91% of pupils were engaging with the app and the 9% who were not were due to various recent extenuating circumstances (some had been engaging at the beginning of lockdown). Only 5 pupils have not engaged at all since the beginning of lockdown.
- The school has received 58 laptops, 48 of which were from the government and 10 from Albion. The school also bought 16 laptops which we have now received funding for.

The HT/DHT advised that they felt that 91% is a good amount of engagement and that the efforts of staff in facilitating this has been great too. NH commented that See Saw is great but that there are also some circumstances where it is difficult for pupils to engage with this.

Has the donation of laptops provided enough for one per pupil?

The HT advised that at the beginning there were some families sharing, and that the families that needed extra were then provided with this later. The HT advised that the remaining issue is internet accessibility and parental IT knowledge for setting up the



technology, but that the school now has a few more spare routers ready to be provided if needed.

5. Governor Monitoring/Training

The HT advised that this item will have to be postponed again as the Chair is absent, and that this will be covered in greater depth at the Summer term meeting.

6. Committee Reports/Plans

Governors confirmed that they have read the committee meeting minutes and that there were no questions.

7. Health & Safety

The HT advised that the H&S visits with JG have not been possible currently.

The HT advised that two HS2 forms have been sent off recently related to minor injuries and provided a summary of these, and that there has been one Covid-19 case.

The HT advised that various refurbishments for the school are taking place currently such as the nature garden and school doors.

8. Feedback from governor training/school visits

FrBE confirmed that they had conducted a Pupil Premium governor visit with Rachel Christie-Davies and circulated the report to governors.

9. Urgent business not on agenda

What will be the school's stance on pupils testing for Covid-19 when they go back?

The HT advised that they don't know on this currently as they have received very little information around it and will look into it further, but that they are currently only expecting families to tell the school if they have had a positive test result.

Has funding for Yr6 transitions to secondary school been confirmed?

The HT advised that they are not sure on the exact funding yet but that the usual events should be running.

St Bartholomew's CE Primary School
Full Governing Body Meeting
Thursday 04 March 2021 at 5.45pm



Governors offered their thanks to the HT/DHT and all staff for continuing their hard work in the current circumstances.

The meeting closed at 7:05pm

Signed[*Minutes authorised electronically*]..... Chair of Governors

Date.....05.05.21..

The next FGB meeting will be on Wednesday 5th May 2021 at 5.45pm